

**ANNUAL FINANCIAL REPORT**

**2017**

**TOWN OF CATO**

**MANITOWOC COUNTY**

**WISCONSIN**

**JANUARY 1 THROUGH DECEMBER 31, 2017**

**TOWN OFFICIALS**

<b>CHAIRMAN:</b>	<b>GERALD LINSMEIER 920-732-3205</b>
<b>SUPERVISOR:</b>	<b>CHUCK SCHUH 920-775-4070</b>
<b>SUPERVISOR:</b>	<b>PETER ROBLEY - 920-775-4679</b>
<b>CONSTABLE:</b>	<b>DAVID BAUMANN 608-669-1755</b>
<b>CLERK/TREASURER:</b>	<b>MARY MUENCH 920-732-3615</b>

**FEBRUARY 20, 2018 – PRIMARY ELECTION  
APRIL 3, 2018 --- SPRING ELECTION  
AUGUST 14, 2018 – PARTISAN PRIMARY  
NOVEMBER 6, 2018 – GENERAL ELECTION  
Polls open 7:00 A.M. To 8:00 P.M.**

**APRIL 17, 2018 --- ANNUAL TOWN MEETING  
TOWN HALL --- 7:00 P.M.  
Refreshments after the meeting!**

#### **DOG LICENSE**

**A fee of \$10.00 for any male or female dog is required by State Law. Spayed or Neutered dogs, a \$5.00 fee applies.**

#### **BURNING PERMITS**

**Whenever burning debris, you should apply for a burning permit from the Fire Department servicing your area.**

**VALDERS, WHITELOW OR REEDSVILLE**

#### **ADDRESS MARKERS**

**The purpose of the address markers is for the emergency responders to better locate addresses in the Town. The Town of Cato adopted in 2008 an ordinance regarding placement and regulation of address markers.**

#### **BUILDING PERMITS**

**The Town of Cato has adopted a Building Inspection Ordinance. The Building Inspector is Scott Beining of Beining Building Inspection Service – Phone 920-680-3376. For further information on Building Permits, please call Mary Muench, Town Clerk/Treasurer at 920-732-3615.**

#### **ZONING**

**For any needed changes in Zoning contact:  
Manitowoc County Park and Planning Commission  
4319 Expo Drive, Box 610, Manitowoc, Wisconsin**

#### **RECYCLING HOURS**

**SATURDAYS – 8:00 A.M. TO 1:00 P.M. D.S.T. & C.S.T.**

#### **BUDGET HEARING**

**To be held in December – Date and time to be published.**

#### **NOTICE !!!**

**RECYCLING IS MANDATORY IN THE TOWN OF CATO!**

**TOWN OF CATO, WISCONSIN**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**DECEMBER 31, 2017**

	GENERAL FUND
<b>ASSETS</b>	
Cash	\$ 111,864
Receivables	
Taxes	338,252
<b>TOTAL ASSETS</b>	<b>450,116</b>
 <b>LIABILITIES</b>	
Accounts payable	5,747
Accrued liabilities	4,011
<b>TOTAL LIABILITIES</b>	<b>9,758</b>
 <b>DEFERRED INFLOWS OF RESOURCES</b>	
Unavailable revenue - tax roll	446,935
<b>TOTAL DEFERRED INFLOWS     OF RESOURCES</b>	<b>446,935</b>
 <b>FUND BALANCE</b>	
Unassigned	(6,577)

**Total net position reported for governmental activities in the statement of net position is different from the amount reported above as total governmental funds fund balance because:**

Capital assets used in governmental activities are not financial resources and therefore are not reported in the fund statements. Amounts reported for governmental activities in the statement of net position are:

Governmental capital asset	\$ 894,748	
Governmental accumulated depreciation	(537,560)	357,188

Long term liabilities, including bonds and notes payable, are not due in the current period and therefore are not reported in the fund statements. Long term liabilities reported in the statement of net assets that are not reported in the funds balance sheet are:

General obligation debt	(39,856)	
Accrued interest on general obligation debt	(43)	(39,899)

<b>Total net position - governmental activities</b>	<b>\$</b>	<b>310,712</b>
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**As described in Note 1 to the basic financial statements, the Town adopted the provisions of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments, and Interpretation No. 6, Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements, as of January 1, 2012. This results in a change in the format and content of the basic financial statements.**

**In 2012, the Town adopted new accounting guidance, GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position and GASB Statement No. 65, Items Previously Reported as Assets and Liabilities.**

**TOWN OF CATO, WISCONSIN**  
 BUDGETARY COMPARISON SCHEDULE FOR THE GENERAL FUND  
 BUDGET AND ACTUAL  
 YEAR ENDED DECEMBER 31, 2017

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL	FINAL		
REVENUES				
Taxes	\$ 417,727	\$ 417,727	\$ 418,202	\$ 475
Intergovernmental	213,331	213,331	215,152	1,821
Licenses and permits	3,700	3,700	3,268	(432)
Public charges for services	6,400	6,400	6,637	237
Miscellaneous revenue	2,500	2,500	1,082	(1,418)
TOTAL REVENUES	<u>643,658</u>	<u>643,658</u>	<u>644,341</u>	<u>683</u>
EXPENDITURES				
Current				
General government	82,300	82,300	76,511	5,789
Public safety	138,847	138,847	135,945	2,902
Public works	226,200	226,200	217,335	8,865
Debt service				
Principal	-	-	2,244	(2,244)
Interest	-	-	188	(188)
Other	-	-	100	(100)
Capital outlay	196,311	196,311	232,916	(36,605)
TOTAL EXPENDITURES	<u>643,658</u>	<u>643,658</u>	<u>665,239</u>	<u>(21,581)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>-</u>	<u>-</u>	<u>(20,898)</u>	<u>(20,898)</u>
OTHER FINANCING SOURCES				
Proceeds from long-term debt	-	-	42,100	42,100
TOTAL OTHER FINANCING SOURCES	<u>-</u>	<u>-</u>	<u>42,100</u>	<u>42,100</u>
NET CHANGE IN FUND BALANCE	-	-	21,202	21,202
FUND BALANCE (DEFICIT) AT BEGINNING OF YEAR	<u>(27,779)</u>	<u>(27,779)</u>	<u>(27,779)</u>	<u>-</u>
FUND BALANCE (DEFICIT) AT END OF YEAR	<u>\$ (27,779)</u>	<u>\$ (27,779)</u>	<u>\$ (6,577)</u>	<u>\$ 21,202</u>

The accompanying notes are an integral part of these statements.

**TOWN OF CATO, WISCONSIN**  
**DETAILED STATEMENT OF REVENUES AND OTHER FINANCING SOURCES**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**YEAR ENDED DECEMBER 31, 2017**

	FINAL BUDGETED AMOUNTS	ACTUAL
<b>REVENUES</b>		
Taxes		
General property taxes	\$ 417,727	\$ 417,727
Managed forest land taxes	-	475
TOTAL	417,727	418,202
Intergovernmental		
State shared revenues	55,535	55,240
State fire insurance	6,000	6,480
State forest cropland/managed forest land	-	1,130
State general transportation aid grants	145,596	145,596
Computer aid	-	278
State recycling grant	6,200	6,428
TOTAL	213,331	215,152
Licenses and Permits		
Business and occupational licenses	1,700	1,593
Building permits	2,000	1,675
TOTAL	3,700	3,268
Public Charges for Services		
Recycling	6,400	6,637
TOTAL	6,400	6,637
Miscellaneous		
Interest on investments - general	1,000	669
Donations	250	220
Other	250	193
Sale of recyclable materials	1,000	-
TOTAL	2,500	1,082
TOTAL REVENUES	\$ 643,658	\$ 644,341
<b>OTHER FINANCING SOURCES</b>		
Issuance of long-term debt	-	42,100
TOTAL OTHER FINANCING SOURCES	-	42,100
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>\$ 643,658</b>	<b>\$ 686,441</b>

**TOWN OF CATO, WISCONSIN**  
**DETAILED STATEMENT OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**YEAR ENDED DECEMBER 31, 2017**

	FINAL BUDGETED AMOUNTS	ACTUAL
<b>EXPENDITURES</b>		
General Government		
Town board	\$ 16,600	\$ 17,032
Legal	2,500	1,560
General administration	22,000	20,684
Financial administration	23,100	19,606
General buildings and plant	8,000	6,576
Law enforcement insurance	400	749
Property and liability insurance	9,700	9,896
Tax refunds	-	408
TOTAL	<u>82,300</u>	<u>76,511</u>
Public Safety		
Law enforcement	2,000	1,932
Fire protection	116,500	116,712
Ambulance	17,347	17,226
Building inspection	1,000	75
Other public safety	2,000	-
TOTAL	<u>138,847</u>	<u>135,945</u>
Public Works		
Streets and highway maintenance for local	178,000	171,991
Highway and street construction for local	25,000	24,803
Street lighting	1,700	1,651
Recycling	13,500	9,414
Solid waste disposal	5,000	4,976
Other insurance	3,000	4,500
TOTAL	<u>226,200</u>	<u>217,335</u>
Debt Service		
Principal	-	2,244
Interest	-	188
Other	-	100
TOTAL	<u>-</u>	<u>2,532</u>
Capital Outlay		
Public works	<u>196,311</u>	<u>232,916</u>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<b><u>\$ 643,658</u></b>	<b><u>\$ 665,239</u></b>

## **NOTE 1 - ACCOUNTING POLICY**

The accounting policies of the Town of Cato, Wisconsin, conform to generally accepted accounting principles as applicable to government units.

### **BASIS OF ACCOUNTING**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Taxpayer-assessed income, gross receipts, and sales taxes are considered “measurable” when in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenues when they are measurable and their validity seems certain. Revenues such as fees, fines, licenses, permits, public charges, etc. are recorded on the cash basis since accruals are not significant.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. The exception to this general rule is principal and interest on general long-term debt which is recognized when due. Supplies are expensed when purchased and are not inventoried.

## **NOTE 2 – PROPERTY TAXES**

Property taxes attach an enforceable lien on property as of January 1. Taxes are levied in December and payable in two installments on January 31 and July 31, or payable in full on January 31. Special assessments, charges, and personal property taxes are payable in full on January 31. The Town bills and collects its own property taxes and also taxes for the State, County, Area Vocational School and Area Public Schools until February 1, at which time all uncollected real estate taxes are turned over to the respective counties for collection.

Collection of the taxes and remittance of them to the appropriate entities are accounted for in the Property Tax Agency Fund. Town property tax revenues are recognized in the year they are levied for and available for use.

The 2017 tax roll (levied for 2017) has been set up as a receivable and offset by the amounts due to other governmental units and deferred income tax revenue for the Town’s portion. Advance tax collections are offset against the receivable.

The following is a list of vendors for the Town of Cato in 2017. Please direct ANY questions of vendors to the Town Clerk.

Action Appraisers	\$ 9,900.00
Advanced Disposal	2,315.51
Airgas North Central	436.86
AlSCO	2,094.04
Badger Office City	412.70
Bauer Built	976.61
Beining Building Inspection	75.00
Blackstone Technologies	715.40
Brauer Supply and Equipment	1,647.15
Brooks Tractor	37,254.33
CNA Surety	200.00
Calumet County Treasurer	9,584.84
Cardmember Service	1,394.90
Christels Piggly Wiggly	51.21
Clarks Mills Sanitary District	16,654.30
Collins State Bank	2,432.12
Comcast	929.98
Compass Minerals	14,112.99
Country Visions Cooperative	17,317.82
Crack Filling Service	10,000.00
David Dhein	3,281.25
Denmarks State Bank (Payroll Taxes)	31,582.42
Election Systems & Software	228.78
Gray's, Inc.	3,310.00
HFMMC	47.05
Hawkins, Ash, Baptie & Co.	8,100.00
Horn Ford	452.86
Hydroclean Equipment, Inc.	141.50
Jim's Excavating	11,013.72
Lakeshore Technical College	78,564.00
Lange Enterprises	1,201.65
Little Falls Machine, Inc.	435.88
Manitowoc County (Treasurer)	608,564.22
Manitowoc County Clerk	611.36
Manitowoc County Recycling	202.13
Manitowoc County Solid Waste	5,042.83
MTAW	55.00
Menards – Manitowoc	2,566.64
Michels Materials	9,862.84
Mid-American Research	1,360.51
Nash, Spindler, Grimstad & Assoc.	1,500.00
Nelson Truck & Equipment	24,660.46
Northeast Asphalt	111,653.76



Oppenheimer Funds	4,500.00
Pat's Tire Sales & Service	6,481.20
Postmaster	341.00
Riesterer & Schnell	947.87
Reedsville Fire Department	17,100.01
Reedsville First Responders	375.00
Reedsville School District	130,703.04
Rent-A-Flash	371.80
Robert E. Lee & Assoc.	4,610.14
Robley Land Surveying	913.00
Rural Insurance Companies	15,463.50
Schuette Mfg.	747.41
Scott Construction	45,234.00
Schuh's Excavating	5,794.72
Service Motor Company	602.74
Seven Lakes	120.00
Schneider Printing	32.80
SMI	650.00
Share Corp.	168.25
Spies Painting	7,648.74
Statewide Services	549.00
TA Motorsports	6,539.05
TDS Telecom	1,004.72
Townhall Software	594.95
Town Web Design	375.00
Tower Account	2,000.00
Transcendent Technologies	450.00
U.S. Cellular	787.81
Valders Journal	1,958.41
Valders F.D. – Ambulance	17,226.00
Valders Fire Department	45,767.91
Valders School District	847,260.19
Valders Stone & Marble	4,891.46
Van's Fire & Safety	205.20
WMCA	65.00
Waack Family Farms	325.45
Wisconsin Towns Association & Manitowoc County Towns Association	1,399.00
Wallander Supply	724.88
Whitelaw Fire Department	53,468.96
Wisconsin Department of Revenue	8,638.79
Wisconsin Public Service	7,113.14
Zarnoth Brush Works, Inc.	499.35

**POLL WORKERS IN 2017**

Rae Madson	\$ 200.00	Joy Madson	\$ 125.00
Rose Gintner	\$ 200.00	Barb Panosh	\$ 250.00
Georgia Rabideau	\$ 200.00	Eileen Robley	\$ 100.00

**GROSS WAGES OR SALARIES PAID IN 2017**

Gerald Linsmeier	<b>5,037.51</b>
Chuck Schuh	<b>3,274.15</b>
Peter Robley	<b>3,274.15</b>
Mary Muench	<b>15,150.00</b>
David Baumann	<b>1,776.28</b>
Francis Linsmeier	<b>3,479.13</b>
Clyde Peroutka	<b>3,538.50</b>
Kevin Naidl	<b>54,452.66</b>
Brian Haas	<b>35,399.95</b>
Tim Waack	<b>1,196.25</b>
Chris Waack	<b>1,893.75</b>

**TOWN OF CATO 2017 ASSESSED VALUATION: 134,765.750**

**BUILDING PERMITS**

Quality Roasting	WPS	Gary Exner
Mason Kohlmeier	Herman Sprang, Jr.	James Schroeder
Eric Schroeder	Paul Klein	Harry Kwasny
Gary Neustadter	Donald Hastreiter	Scott Larson
Andy Connell	Josh Trembl	Bruce Riesterer
Rodney Zahn	Spancrete	Pat Brandl
Rick Pankratz	Chad Braun	Albert Pingel
Country Visions	Clarks Mills Dairy	Robert Lischka
Derek Robley		